

**Canadian Clinical Trials Coordinating Centre
Budget Scenarios Income Statements
January 1 to December 31, 2017**

REVENUE	A1	A2
Revenue		
IMC	100,000.00	100,000.00
CIHR	100,000.00	100,000.00
HealthCareCAN	7,500.00	7,500.00
Deferred Revenue (12)	396,399.90	396,399.90
TOTAL REVENUE	603,899.90	603,899.90
EXPENSE		
Operations		
Salaries and Benefits (11)	175,000.00	175,000.00
Professional Fees/Contracted Support (7)	10,000.00	10,000.00
Administration (1)	4,000.00	4,000.00
Telephone & Cell	-	-
Postage & Courier	-	-
Office Supplies	-	-
Computer Upgrades	2,000.00	2,000.00
Bank Charges	250.00	250.00
Depreciation	-	-
Miscellaneous Expenses	1,000.00	1,000.00
Membership/Subscriptions (2)	3,000.00	3,000.00
IT Support/website hosting	10,000.00	10,000.00
Staff Travel & Mtg. Exp. (3)	20,000.00	20,000.00
Meetings (6)	25,000.00	25,000.00
Professional Development (4)	5,000.00	5,000.00
Translation	10,000.00	10,000.00
Rent	-	-
Financial Services	-	-
Audit Fees	800.00	800.00
Insurance	-	-
Branding/Communications	8,000.00	8,000.00
HCCC Overhead (5)	40,000.00	40,000.00
Total Operations	314,050.00	314,050.00
CCTCC Projects		
Patient Recruitment, N2 project	15,000.00	-
REB's	2,000.00	2,000.00
Metrics	60,000.00	60,000.00
CCTAM	50,775.65	50,775.65
BIO/ high-profile event	13,000.00	17,000.00
mCTA	55,000.00	55,000.00
FMV	60,000.00	60,000.00
Patient Registries	2,000.00	1,000.00
Renewal/Extension Expenses (10)	30,000.00	40,000.00
Total CCTCC Projects	287,775.65	285,775.65
TOTAL EXPENSE	601,825.65	599,825.65
NET INCOME	2,074.25	4,074.25

- (1) Phone expenses, office supplies, conference and webinar costs, peripherals, accidental fees, any other office expenses. Based on Y2 expenses.
- (2) Memberships in relevant clinical trial organizations such as N2, SOCRA, CAREB. Subscriptions to relevant publications. This is to maintain existing subscriptions and memberships. Based on Y2 expenses.
- (3) Staff travel expenses. Project-related meetings (e.g. mCTA core team meeting on March 18, 2016 in Toronto) and conference presentations such as BIO 2016, SOCRA 2016, Canada Talks Pharma 2016. Meetings also includes: Provincial CT Organizations Workshop (Following Nov 19, 2015 Workshop, it was decided to convene the Prov. CT Organizations for 2 more meetings in 2016. The goal is to foster collaboration across the country; engagement for CCTCC projects (such as mCTA, CCTAM, FMV, etc.); identify emerging issues (successes, challenges, new developments) in the Canadian CT environment. Identified as a high priority by the Presidents', Executive & Advisory Cmts.), Advisory Committee (2 meetings; 20 participants max , 10 of which are out of town; includes meeting room rental; catering; travel and hotel expenses for some participants; CCTCC usually covers travel expenses for out-of-town participants.) , and Other (Project-related meetings such as mCTA, FMV, Metrics and CCTAM. Since these meetings may or may not take place, more details are not available at this time.)
- (4) Relevant professional development conferences, training/courses for staff, e.g. communication to executives. The Director is eligible for professional development as per her contract.
- (5) Overhead includes: Rent, Financial Services, Audit Fees, Insurance
- (6) In the chart of Accounts, staff meetings & travel is recorded under the same code as Meetings
- (7) 1. Expenses for admin. staff resource as she is hired through an agency and her salary cannot be covered under the salaries and benefits line.
2. Consultants hired for CCTCC purposes. Based on Y1 and Y2 experience.
- (8) 1. The current CCTCC website requires significant updates (including graphic assets) due to progress being made on projects. Not all of the requires changes can be done in-house.
- (9) For Program Grants see CCTCC Projects
- (10) Renewal/Extension expences could include: Survey, translation, subscription, analysis/processing of survey results, and/or putting on a mini summit
- (11) Salaries and benefits for one Director and one Staff member.
- (12) Deferred Revenue from Operating Expenses - 90,045.02
Deferred Revenue from Projects - 295,123.74