

ACTION ITEMS – CCTAM Steering Committee Call

Thursday, January 26, 2017 – 1:00 – 2:30 pm EST

#	Deliverable	Responsible	Status
1.	Send the CCTAM expanded web page for Steering Committee's feedback once available	CCTCC	See Meeting Package
2.	Review AUCC listing of universities and perform gap analysis re listing of institutions/hospitals/universities without an asset in the CCTAM	CCTCC	In progress
3.	Send website link of CIHR eligible institutions re listing of institutions/hospitals/universities without an asset in the CCTAM	Nancy	Done
	Gap analysis	CCTCC	In progress
4.	Success metrics for Steering Committee's feedback	CCTCC	See Meeting Package
5.	Data for the CCTAM from the CIHR database and potential number of sites and investigators Send e-mail to IT SPOR Team	Elena & Nancy in-person meeting Nancy to send email	Completed Update needed
6.	Invite to the CCTAM Steering Committee: <ul style="list-style-type: none"> • ISED representative • Small biotech company representative • Find another representative from biotech • Biotech Canada 	CCTCC Recommendations by Shurjeel Chander/Shurjeel Chander/Shurjeel	Completed Update needed
7.	Develop principles for partnership (i.e. benefits vs. trade-offs)	CCTCC	See Meeting Package, part of sustainability discussion
8.	Complete a cost and revenue analysis re charging VC companies for access to the CCTAM. Companies managing biotech and pharmaceutical VC funds – draft a business plan revenue will be generated towards making the CCTAM self-sustaining	Elena & Alison in-person meeting	See Meeting Package, part of sustainability discussion
9.	Add to agenda for next time, proposal for CCTAM sustainability	CCTCC	See Meeting Package
10.	Review Definitions and additional information provided for all asset types in the CCTAM to ensure they are unique and there is no overlap	CCTCC & Steering Committee – Claire New member to be	

#	Deliverable	Responsible	Status
		assigned	
11.	Look into Gender categories legislation to ensure that we are up to date.	CCTCC	Completed