

Meeting Minutes
CCTCC Full REB Accreditation Working Group

June 27, 2016 – 1:30 pm to 2:30 pm EST

Toll Free: +1 866-866-2244 | Participant PIN Code: 1684740

Members present and observers	Ms. Laurel Evans (Chair) Ms. Karine Morin (Co-Chair) Dr. Raphael Saginur Ms. Janet Manzo Ms. Marianne Vanderwel Dr. Geneviève Dubois-Flynn (observer) Dr. Peter Monette (observer) Ms. Sharon Freitag (observer) Ms. Susan Zimmerman (observer) Mr. Ken Jenkins Ms. Marie Hirtle Ms. Kathy Brodeur-Robb
Staff	Ms. Elena Aminkova Ms. Marianna Medvid (Secretariat)
With Regrets	Dr. Stewart Nicholls Mr. Patrick Sullivan

1. Discussion of the feedback received on the Draft Preliminary Recommendations (DPRs)

Feedback from two organizations was discussed:

1. Huntington Society

The primary concerns are that there is a lack of private sector input and the focus of the DRPs is from the academic institution point of view. The private REBs are known to be very efficient and effective compared to the academic REBs and community hospital REBs.

2. CAREB

The CAREB report recommends laying out more clearly:

- a) the problems in the REB community supported by empirical evidence,
- b) who is impacted, and
- c) how the proposed recommendations will solve the problems in a).

In addition, two major concerns were identified:

- financial resources – funding needs to be secured, so that the proposed recommendations are implemented and successful.
- leadership – any forum such as the one recommended in the DPRs isn't likely to have any authority over REBs.

It was agreed that:

- The recommendations should to be framed in the context of CCTCC's mandate and applicable to clinical trials (CTs).
- Narrow the focus down to academic and community hospitals that review and approve CTs. Before narrowing down the focus, some broad recommendations can be identified to set the state of the broader REB community (i.e. hospitals, private REBs).
- Identify clearly where the issues in Canadian REB environment are and how the proposed recommendations can potentially solve them.

2. Next Meeting

A Small Working Group (**SWG**) meeting will be scheduled for **no later than July 11, 2016**.

A call for the Full Working Group (FWG) is to be tentatively booked for the week of July 18, 2016.