

Agenda - CCTCC Executive Committee Combined September-October Meeting

Combined Thursday, Oct 12, 2017 – 2:00 pm to 3:30 pm EST

116 Albert Street, Suite 500, Teleconference Number: 877-394-5901; Access Code: 3950626

Item #	Time	Topic	Lead
For Discussion/Decision			
Consent Agenda			
1.	2:00-2:10 pm (10 minutes)	<p>1.1 Approval of the Minutes of August 22, 2017, pages</p> <p>1.2 Review of Action Items, pages</p> <p>1.3 Financial Update: Statements from July and August 2017, pages</p> <p>1.4 CCTCC project and priorities dashboard, pages</p> <p>Motion: Approve the Consent Agenda for the combined Sept-Oct, 2017 meeting held on Oct 12, 2017 as presented.</p> <p>For Information:</p> <ul style="list-style-type: none"> • 2017 CCTCC & CCTAM Presentations, pages • CCTCC website and CCTAM Google analytics, pages 	E. Aminkova & S. Choudhri
Strategic Agenda			
2.	2:10 – 2:25 pm (10 minutes)	<p>HCCC Update:</p> <ul style="list-style-type: none"> • Confirmation of budget stream reallocation for the Salary and Benefits budget line item from CIHR and IMC to only CIHR 	C. Cote
3.	2:25 – 2:35 pm (10 minutes)	<p>CCTCC Strategic Workshop, Part 2, Recap</p> <p>- Additional documents to follow</p>	S. Choudhri & D. Steward FA
4.	2:35 -3:10 pm (30 minutes)	<p>CCTCC Operations:</p> <ul style="list-style-type: none"> • Review and Approval of CCTCC budget and proposed modifications • Re-engagement of the Advisory Group and nomination of Interim Chair • CCTCC Communications Resource identification • Office space for 2018 onwards –information to follow 	E. Aminkova FD & FA
5.	3:10 – 3:25 pm (15 minutes)	<p>Update on the Canadian Clinical Trial Participation Survey from Clinical Trials BC (former BCCRIN), pages</p>	Alison Orth, FA
6.	3:25-3:30 pm (5 minutes)	In-camera session.	S. Choudhri
Next meeting: November 16, 2017 3:00 – 4:30 pm			